



Network for  
Practices Ltd

[www.networkforpractices.co.uk](http://www.networkforpractices.co.uk)

### Trainer Information

**Alex Bunn** is an experienced data protection professional who has delivered Information Governance education and solutions in the health & care sector for over 10 years, and has a background in Counter Fraud. He has built a strong, trusted reputation for providing practical, understandable advice, guidance and education on all legal, regulatory and best practice issues relating to personal information. Alex holds a practitioner qualification in UK data protection law. He is an Information Governance Consultant for the **South, Central and West Commissioning Support Unit** of the NHS who are working with Network for Practices Ltd to provide this training.



### Booking Information

To book a place/s email

[bookings@networkforpractices.co.uk](mailto:bookings@networkforpractices.co.uk)

Our acceptance of your booking brings into existence a legally binding contract between us on the following **Terms & Conditions** - If places are booked but cancelled before payment has been made or a candidate DNAs, the fee will remain due. Cancellations will attract a refund if the course is subsequently fully booked. To avoid any confusion, we ask that **Cancellations are by email only**. We will make every effort to resell the cancelled place. Where places are free a £25 charge will be applied to cancellations/DNAs. Payment is required within 30 days from date of invoice.

# Incidents & Data Breaches in General Practice

(Online Learning Seminar)

**Date:** 13<sup>th</sup> December 2024  
**Times:** 1330 - 1430  
**Venue:** Microsoft Teams Online Platform  
**Places available:** 13

**Fee/s:**

NfP Members	£35
Non Members	£80

**This workshop is suitable for: practice managers, IT leads, Data Protection Officers and GPs.**

### Introduction

Incidents can happen in spite of all reasonable steps to avoid/prevent them... in fact there's around 2,000 data breaches reported by health organisations each year (that's 5-6 per day! ...that are reported) ...but when is an 'incident' a 'data breach' and what should you do? This workshop will equip you with the knowledge that you need to identify and handle an incident or data breach in a practical and effective way.

Agenda/topics covered:

- When is an incident a data breach?
- What should we do if we have a data breach?
- When do we need to report a data breach? How do we report a data breach?
- Questions/answers... Should we get insurance?

Learning objectives:

- Ensure staff can recognise a 'data breach'
- Ensure the right processes are in place to manage a data breach
- Know how and when to report a data breach

**Registered Office: Frome Medical Centre, Enos Way, Frome, Somerset, BA11 2FH**

Network for Practices Ltd Company No 06435074. - Incorporated at Companies House, Cardiff 22<sup>nd</sup> November 2007